



CITY OF DULUTH
DIVISION OF BUILDING SAFETY
Room 210 City Hall
Duluth MN 55802-1194
218/730-5300 FAX: 218/730-5901

June 19, 2009

To Whom It May Concern:

We are sending you this notice because you have taken out a plumbing permit with the City of Duluth within the past year. Please be advised that starting **July 20, 2009**, all plumbing permit applications will have a standardized minimum valuation for plumbing work performed. Changes in commercial plumbing plan review procedures will also go into effect. These changes are based in part on recommendations by the State of Minnesota Department of Labor and Industry. These new changes will make permit fees more equitable and less confusing for all involved.

Permit fees will remain the same using the estimated value fee schedule currently in place including the state surcharge. However, the minimum acceptable estimated valuation on the permit will now be set in accordance with the enclosed valuation guideline. This valuation guideline is a direct correlation between the number of plumbing openings (fixtures), floor drains, roof drains, gas appliances, outside sewer (or liner) and water piping based on length in feet, and size of pipe in inches. As of **July 20, 2009**, all plumbing permit values must be calculated using this new method as a standardized minimum. If your value is larger than the minimum guideline, no change will occur. This new method of valuation calculation will level the fees charged for a permit between all contractors. Plumbing openings will be verified on inspection or during plan review.

Effective immediately, the Department of Labor and Industry requires our office to perform a plumbing plan review on commercial jobs which contain more than 25 plumbing openings. On these larger jobs, a plumbing plan must be approved by one of our plumbing inspectors. In order to obtain a plumbing permit, your submittal shall include the following:

1. Signed plumbing plan by an engineer or master plumber in charge of installation
2. Architectural plan
3. Site plan with utilities
4. Plumbing spec book (fixtures and piping)

For commercial jobs that do not have more than 25 openings, a plan will not be required, and it will be inspected in its entirety for plumbing code compliance on the job site.

Please review the attached documents, and use for reference for all plumbing permit applications submitted on, or after **July 20, 2009**. Please call me at 730-5163 with any questions or concerns you may have.

Sincerely,

John Gulland
Building Official

JJG:cs

Enclosures